## North America Phone Formatter Cloud App Documentation

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## **Purpose**

Sometimes you need to have your data cleaned and consistent. This cloud action formats a given number from a selected field into the Standard US/Canada phone format (AAA) PPP NNNN. If the number is less than 10 characters, the number will not be formatted.

This document will show how this Cloud Action can be used inside Campaign Canvas.

## Set-up in Oracle Eloqua

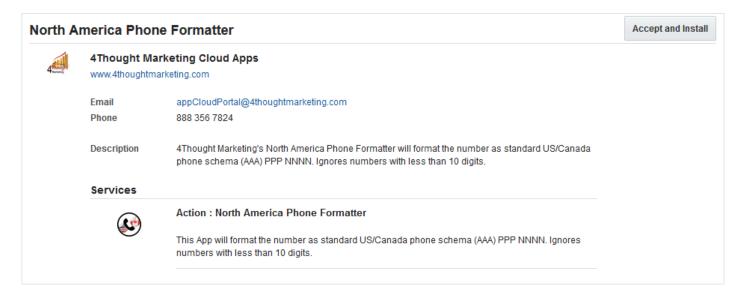
Please follow these instructions to set up this cloud app in your Oracle Eloqua instance.

- Log in to Oracle Elogua.
- Click on Get App below to install.

#### Get app

**NOTE:** If prompted to log again, please do so.

1. On the next screen, click "Accept and Install" on the top-right section



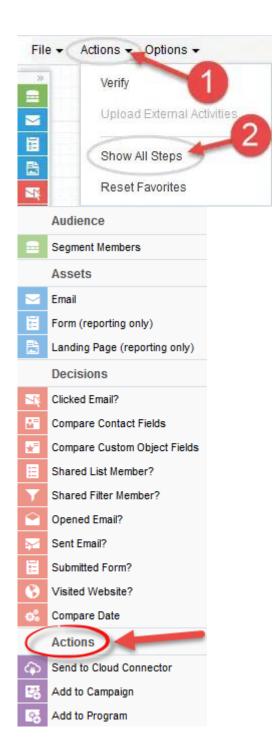
• You're all set. The cloud action is ready to be used



## How to use

The following instructions show a basic/simple usage. You can incorporate this Cloud Action to any existing campaign.

- Create/Open a campaign
- Click on "Actions" on the top left side then "Show All Steps" and then locate the "North America Phone Formatter" Cloud Action under the Actions options (colored in purple).



• Drag and drop the cloud action to the canvas area. Connect the corresponding elements to the dropped cloud action



Double click the North America Phone Formatter step, you will see some options for this element.
Rename the step if needed



• Click the pencil icon to open the settings for this step.

You will need a user to log in and configure this Cloud Action. If you don't have one, you can create one. If you do, use your user to Log In in the page shown in the following screenshot:



Log in Register Reset Password

Please enter your user information to log in.
Email address
Password
☐ Remember me?
☐ By checking this box you accept our <u>Cloud Services Agreement</u>
Log in
Don't have a Account? Did you forget your password?
Questions? Comments? Ideas? 888-ELOQUA4 (888 356 7824)   Email us at <a href="mailto:appCloudPortal@4ThoughtCC.com">appCloudPortal@4ThoughtCC.com</a>   Copyright © 2009 - 2016   All Rights Reserved.

For this cloud action, you just need to indicate which Contact field has the numbers you want to format (Source). The formatted phone number (Destination) field can be the same as the Source or other contact field.

Click "Save Settings" when you have finished indicating the contact fields.

If you have done changes and you want to have the initial values, use the "Revert Changes" button

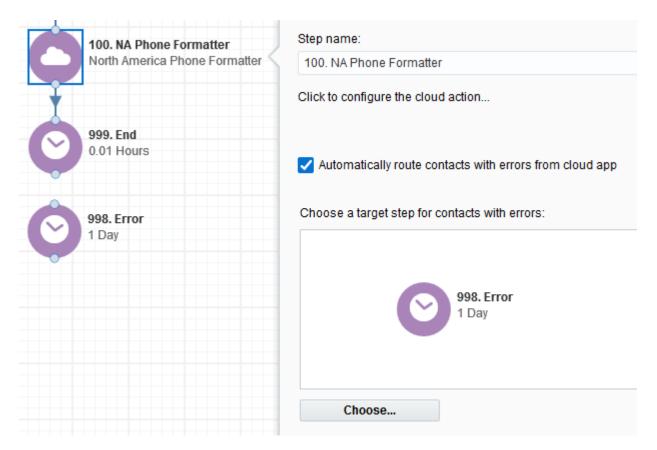


# **North America Phone Formatter**

4Thought Marketing's North America Phone Formatter will format the number as standard US/Canada phone schema (AAA) PPP NNNN. Ignores numbers with less than 10 digits.



• **Recommended**: Create an element in the campaign in case an error happens, in this example it's a Wait Step. Check the box to "Automatically route contacts with errors from cloud app", select the step where you want the contacts to be routed.



• That's all. Activate the campaign, put some contacts in it and see the North America Phone Formatter in Action!

### **License Information**

You need a license to configure and execute this Cloud App. Otherwise in the configuration page you will see the following error:

In order to use this Cloud Action, you need to purchase a license from 4Thought Marketing. Please contact our sales department at 888 356 7824, or click <a href="here">here</a>.

Additionally, if you happen to see records stuck in the Cloud Action step, it may be due to a missing or expired License which you can get with your corresponding Account Manager.